

DROUGHT RESPONSE EMPLOYMENT PROGRAM FIELD CREW TEAM LEADER JOB SPECIFICATION

Position:	GBCMA Drought Employment Program Field Crew
Employment Type:	Casual
Time Fraction:	Full Time (38 hours per week)
Hours of Work:	7am – 4pm Monday – Friday
Work Availability:	January 09 – June 09
Rate of Pay:	\$24.80 per hour (inc 17.5% casual loading)

Position Objective

To undertake the role of leading hand within a field based works crew. The leading hand will provide basic supervision and coordination of staff operating within a field crew and to liaise with the GBCMA Works Supervisor. A crew will consist of a leading hand and 4 – 5 crew members. The team leader will undertake all operational duties as well as the accountability for being a team leader. The team leader could expect to undertake a range of duties or tasks which would include the specific team leader responsibilities and may include a range of operational duties:

Duties/Tasks

Team Leader responsibilities would include:

- Liaison with GBCMA Works Supervisor to ensure an agreed schedule of works
- Coordination of materials and resources for required works
- Collation of timesheets and submission to GBCMA Works Supervisor for approval
- Ensuring compliance with OH&S procedures by field crew members
- Recording of data as required by GBCMA
- Ensure regular communication with GBCMA Works Supervisor providing feedback on the teams operations.
- Address any concerns or issues with the GBCMA Works Supervisor in a timely manner

Operational tasks may include:



Fencing

Construction, Maintenance or Removal of Stock Proof Fencing



Weed Control & Removal

Reduction and removal of priority weeds including Arrowhead.



Revegetation

Planting along riparian areas within waterways & floodplains



Basic Carpentry

Construction and Installation of timber bird hides and nesting boxes



Basic Welding

Minor welding as required



Rubbish Management

Locate and dispose of rubbish and litter along floodplains



Seed Collection

Identify, collect & sort native seed



Off-stream Watering/ Basic Plumbing

Install off-stream watering points

Required Skills & Experience

Essential

- Demonstrated ability and previous experience to provide basic supervision to a team
- Demonstrated ability to plan and prioritise work activities for a work team
- Ability to work effectively within small teams
- Follow instruction and communicate effectively with team members and supervisor
- Applying Safe Work Practices and commitment to OH&S requirements
- Victorian Drivers Licence
- Previous experience and ability to construct, maintain or remove stock proof fencing
- Previous experience and ability to undertake weed control and eradication using appropriate chemicals and/or physical removal (no use of plant is required)
- Ability to undertake rubbish & litter removal.
- Ability to collect native seed.
- Physically fit to undertake a field based labouring tasks
- Ability to work full time (38 hours) Monday – Friday, approx 7am – 4pm for the period January 09 – June 09

Desirable

- Basic carpentry, construction and plumbing skills
- Experience in offstream water design and installation
- Basic welding skills
- Red Card OH&S Certification
- Chemical Users Certificate (ACUP)
- First Aid Level 1
- Interest in Natural Resource Management

Eligibility

Farmers, farm workers and farm service providers who:

- Reside within the Goulburn Broken Catchment
- Have been directly impacted by the current drought

All applicants will be asked to complete a an Eligibility Declaration

Work Locations

Work locations are identified on the included Goulburn Broken Catchment Drought Response Employment map. The map indicates where work will be located and the type of work available.

Applications

Applications must be made in person, between 9am – 4pm, Monday – Friday at:

Skilled
47 Vaughan Street
Shepparton 3630
Phone 03 58 318719

Further Information

Phone Peter or Roz at Skilled on 03 58318719 or see our Drought Employment Program information available on our website www.gbcma.vic.gov.au